

ALDBURY PARISH COUNCIL

PARISH COUNCIL MEETING Held in Aldbury Memorial Hall Monday 6th July 2026 at 8pm

MINUTES

Present: Cllr Webb (Chair), Cllr Warren (Vice Chair), Cllr McCarthy, Cllr Brooks and Cllr Houghton

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

26/074

Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs de la Bedoyere, White and Paterson and County Cllr Symington.

26/075

Declaration of Interests

a) To receive declarations of interest from Councillors on items on the agenda.

Cllr Webb declared a non-pecuniary interest in 26/01470/FHA Proposed replacement of conservatory roof to slate. Woodcote Beechwood Drive Aldbury Tring Hertfordshire HP23 5SB planning application as he is a neighbouring resident. Cllrs Webb and Houghton declared a non-pecuniary interest in agenda item 26/080, Sport and Recreation Survey, as they are members of the Recreation Ground Working Group.

b) To receive written requests for dispensations for declarable interests.

None.

c) To grant any requests for dispensation as appropriate.

None.

26/076

Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

None.

26/077

Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 1st June 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr McCarthy and seconded by Cllr Warren, that the minutes were true and accurate records of proceedings and were to be duly signed by the Chair.

26/078

Reports to the Council.

a) Warden's report – appendix 1

To note the report and approve expenditure if required.

The Council noted that the hedges in the Iron Room garden require cutting back and this will be actioned in early autumn.

b) Clerk's report; items for information only – appendix 2

- The Council noted that the approved mileage rate for cars and vans has increased to 55p per mile for the first 10,000 business miles, and that this will be reflected in the Clerk's monthly travel expenses.

- The Clerk advised that an application for a grant has been submitted to The National Lottery Community Fund, and that the Council expects to receive a decision within the next 13 weeks.
 - The Council noted that the Clerk will be on annual leave on 27 July and from 13 to 31 August.
- c) Hertfordshire police – report from PCSO.
 The following crime figures for June 2026 were noted:
- Residential Burglary – Toms Hill: Offenders attempted to gain entry to a property by breaking the chain and kicking the main door. No entry was gained and nothing was stolen.
 - Non-Residential Burglary – New Ground Road: Offenders have broken into a shed on multiple occasions and stolen power tools.
 - Theft of Motor Vehicle – Train Station: A vehicle was stolen from the train station.
 - Theft from Motor Vehicle – Moneybury Hill, Ashridge: An offender broke a vehicle window and searched the vehicle; nothing was taken.
 - Theft from Motor Vehicles (x3) – Over the Border, Pitstone Hill car park: Offenders broke into vehicles and stole power tools valued at approximately £4,000, along with personal belongings.

A resident, who is also an allotment holder, reported an incident of anti-social behaviour at the allotments, where a group of teenagers removed chairs from individual plots.

26/079 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 26/01470/FHA Proposed replacement of conservatory roof to slate. Woodcote Beechwood Drive Aldbury Tring Hertfordshire HP23 5SB No comment.
- 26/01430/FHA Single storey storage structure. Greenbanks Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA No comment.

- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparish.org.uk in the Meetings tab.
 None received.

c) Decision(s) issued by Dacorum Borough Council:

- 26/00599/LBC The Coach House, 2 Stocks Farm Barns, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX – GRANTED
- 26/00970/LBC Laundry Cottage, 28 Malting Lane, Aldbury, Tring, Hertfordshire, HP23 5RH - GRANTED

d) Dacorum Borough Council Planning Performance

To note the Government's decision to designate the authority in relation to major planning application decisions, following an assessment of recent planning appeal performance. The designation relates to decisions made by the Council between April 2023 and March 2025 and subsequent appeal decisions up to the end of 2025. DBC has been given a designation

notice by the Ministry of Housing, Communities and Local Government after two years of poor-quality decision making.

This was noted.

26/080 Sport and Recreation Survey

To discuss responses to the survey conducted by Aldbury Parish Council and Aldbury Sports Club.

Cllr Webb reported that progress is being made through collaboration with the Sports Club on potential improvements to the Recreation Ground and the wider activities that would benefit the community. The Recreation Ground Working Group will meet on 14 July to review and analyse the survey results in detail. The survey received a positive level of response, providing useful feedback on how the facilities could be improved. The results indicated that the Recreation Ground is currently underused, with the Pavilion identified as a key area of concern. Responses highlighted the need for improvements to this important village asset.

26/081 Play Areas

To note the RoSPA reports and consider any actions arising from the annual inspection.

The Council noted the reports and agreed that the Clerk would meet with a contractor to review all items identified as medium risk and requiring remedial work, and to obtain a quotation for the necessary repairs.

26/082 Tree Survey

To approve a quote of £320 for a tree survey.

Resolved, proposed by Cllr Warren and seconded by Cllr Webb to approve the above.

26/083 Footpaths, Highways and Bridleways

To receive a response from Dacorum BC to the proposal to install kissing gates at both ends of FP4 to improve pedestrian safety.

The Council received a detailed response from the Countryside Access Officer at Dacorum Borough Council and, after considering the implications, especially the liability aspect, agreed not to proceed with the proposal. The Clerk will compile a response to the residents who submitted the proposal, outlining the Council's position and the advice received from Dacorum Borough Council.

26/084 Internal Controls – Governance, Policies and Procedures

To review and approve the following documents:

a) Complains Procedure

Resolved, proposed by Cllr Warren and seconded by Cllr Brooks.

26/085 Financial Matters

a) To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts were noted and approved. The mid-year budget vs actual report will be reviewed at the September meeting.

b) To note receipt of income including VAT reclaim.

Income received in June 2026:

CCLA Investment – Interest £145.94

Tennis Club - £20.00

VAT Return - £4,719.06

- c) To pass resolution to authorise schedule of payments.

Resolved, proposed by Cllr Webb and seconded by Cllr Warren to authorise the schedule of payments listed below:

BACS/DD/SO presented for payment at the meeting on 6 July 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT where applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions – June (Salary paid on 26.06.2026)	£1,439.17
HMRC Cumbernauld	Clerk's PAYE/NI June	£184.28
Bidwells	Recreation Ground rent	£250.00
RoSPA	Playgrounds annual inspection (paid on 04.06.2026)	£223.20
Lamps and Tubes Illuminations Ltd	Installation of 2 heritage lights on Maltings Lane, conversion to LED.	£3,196.30
Keith Simkin	Parish warden hours	£496.00
AJG Insurance	Cyber Package (paid on 24.06.2026)	£477.44
N Power (DD)	Streetlights power (paid on 19.06.2026)	£118.83
M W Agri Ltd (SO)	Grass cutting (paid on 25.06.2026)	£595.70
M Turczyn	Clerk's mileage expenses	£35.20

26/086 Meeting close: 20:42

Next Parish Council meeting will be held on 3rd August 2026 at 8 pm.